

**Section 14  
Amendment**

The Bylaws may be amended by a vote of two-thirds of all members present at any membership meeting providing written notice stating the proposed change(s) have been approved by the Executive Board and mailed to each member at least ten (10) days prior to the meeting.

**Section 15  
Dissolution**

CABA may be dissolved by unanimous vote of the Executive Board and two-thirds of the remaining membership. The permanent membership funds shall be directed to bee research at Penn State University in the name of Milton and Vera Murray. Other funds may be dispersed to other bee related organizations within the CABA membership area generally comprising Cumberland, Dauphin, and Perry counties at the discretion of the Executive Board. Such disbursements shall be identified in the dissolution documents.

Approved at the May 2023 Meeting

Date\_05/19/2023

Past Amendments:

August 1963  
March 1976  
March 1979  
April 1980  
April 1991  
April 2002  
March 2008  
March 2010  
July 2012  
September 2015  
November 2021

**CAPITAL AREA BEEKEEPERS  
ASSOCIATION  
BYLAWS**

**Section 1  
Organization**

The name of this organization shall be the Capital Area Beekeepers Association hereinafter referred to as CABA.

**Section 2  
Objective**

The objective of CABA shall be the promotion of beekeeping, honey, pollination products of the hive and beekeeping education.

**Section 3  
Membership**

Any person who pays dues as determined by this Association and complies with the rules and regulations of these Bylaws shall be a member entitled to vote and participate in its meetings, programs, and activities.

**Section 4  
Dues**

Dues shall be determined by the Executive Board and approved by the majority of the members present at a membership meeting. Dues shall be paid by January 1 of each year to remain an active and participating member.

**Section 5  
Officers**

The officers of CABA shall be President, Vice President, Secretary, and Treasurer

**Section 6  
Duties of Officers**

**President:** The President shall be the executive officer of the Association, preside over all meetings of the Association and Executive Board, appoint all committees and program chairpersons, call for reports of officers, decide questions of order and shall be a member ex-officio of all committees.

**Vice President:** In the absence of the President, the Vice President shall perform the duties of the office.

**Secretary:** The Secretary shall collect dues for membership and other monies due the Association, maintain an active membership list, conduct such correspondence as directed by the President or Executive Board, maintain records of meetings and report these records whenever directed by the President. Minutes of the Executive meetings will be reported at the next scheduled general membership meeting.

**Treasurer:** The Treasurer shall receive all monies due the Association, shall make disbursements upon the order of the President and deposit money in the name of the Capital Area Beekeepers Association.

### **Section 7 Vacancy**

A vacancy in any office shall be filled by the Executive Board appointing a willing member to serve the unexpired term.

### **Section 8 Executive Board**

There shall be an Executive Board composed of the Elected Officers, Immediate Past President and four elected Members at Large, each serving two year terms. Section 12 nomination and election rules apply. This change will take effect beginning 2016. The Executive Board will meet at the President's call, but at least twice yearly.

### **Section 9 Committees**

The President shall appoint all committees of the Association including the following Standing Committees:

- Nominations
- Farm show
- Membership
- Short Course

### **Section 10 Meetings/Activities**

1. Regular meetings are to be held in January (Short Course), February, March, April (Elections), May, June (Apiary), July (Apiary), August (Apiary/ Picnic), September, October, and November. The President may call a special meeting at any time providing a two-week notice has been communicated to the membership.

2. Programs, projects and initiatives approved by the membership and undertaken by CABA may be discontinued by a vote of two-thirds of all members present at any membership meeting provided notice has been given as described in paragraph 1. above.

### **Section 11 Meeting Order**

- Call to Order
- Prayer and Pledge of Allegiance
- Introduction of members and guests
- Presentation of Program
- Reading of minutes
- Secretary's Report
- Treasurer's Report
- Standing Committees' Reports
- Old Business
- New Business
- Adjournment
- Receipt of Dues

### **Section 12 Election of Officers**

1. Election of officers shall be held at the annual meeting in April of every other year beginning 2023. To be eligible for an office, a member must have attended 3/4 of the meetings and activities in the prior year. The Nominating Committee will present its report at the March meeting. Further nominations may be made at the April meeting with the requirement that all such nominees be present.

2. Elections shall be by paper ballot when there are two or more candidates for an office. The ballots will be tabulated by the Nominating Committee.

3. Officers who meet the yearly attendance requirement may run for reelection indefinitely unless the Executive Board limits the term for the benefit of the Association. Terms of office shall begin immediately after the installation of officers at the April meeting.

### **Section 13 Audit**

The President shall appoint a committee composed of three members to conduct an annual audit of the records and accounts of the Treasurer and at any time a new Treasurer has been elected.